

**CHITINA NATIVE CORPORATION**  
**P.O. Box 3**  
**Chitina, Alaska 99566**  
**Telephone: (907) 823-2223 Fax: (907) 823-2202**

**SCHOLARSHIP POLICIES**  
Revised 4/10/10

**SECTION 1**

QUALIFICATIONS

In order to be eligible for a Chitina Native Corporation Scholarship, an applicant must meet the following requirements:

- 1) Applicants must be Chitina Native Corporation Shareholders or descendants of Shareholders.
- 2) Full-time applicants must be enrolled (12 or more credits) in an accredited college or university, or a state approved school (6 weeks or longer for a minimum of 30 clock hours per week). The full-time student must follow all requirements listed below.
- 3) Full-time applicants may attend fewer credit hours (6 or more credits) and must follow all requirements listed below.
- 4) Graduates students enrolled full-time (9credits) will get the full funding. The full-time student must follow all requirements listed below
- 5) Graduate students enrolled half-time would only get half the funds as the full-time student. The part-time student must follow all requirements listed below

**SECTION 2**

REQUIREMENTS

To process an application, the following documents must accompany the application:

- 1) A completed application
- 2) High school or college transcripts (most recent attended)
- 3) A complete budget, which includes tuition, books, supplies, personal and living expenses
- 4) A list of any other funding sources
- 5) Provide official proof of enrollment and registration detailing semester class credits from the school the applicant plans to attend

- 6) Documentation proving you are a shareholder or direct lineal descendent of an original Chitina Native Corporation Shareholder
- 7) A letter of the applicant's personal goals and objectives for the next five years
- 8) Two letters of recommendation

### **SECTION 3**

#### SCHOLARSHIP AWARD PROCESS

CNC provides three thousand dollars (\$3,000.00) per semester for scholarships to be divided among all eligible applicants. All applicants may receive up to one thousand dollars (\$1,000.00) per application period and part-time may receive five hundred dollars (\$500.00).

The selection process will be based on the following criteria:

- 1) Grade point average
- 2) Financial need
- 3) Letters of recommendation / statement of personal goals
- 4) Evaluation of eventual 'potential' contribution to the Chitina people
- 5) Student's contribution to the cost of schooling
- 6) Previous experience in the Scholarship Program, including cancellation and/or denial
- 7) Providing required items outlined in Section 4 of this policy, if applicant has previously received a Chitina Native Corporation Scholarship

### **SECTION 4**

#### CONTINUING CHITINA NATIVE CORPORATION STUDENTS

A student who has received a prior scholarship must produce the following information to the Chitina Native Corporation Board of Directors upon completion of the semester, to continue to qualify for scholarships:

- 1) A completed application
- 2) A grade point average of 2.0 (undergraduate) or 3.0 (graduate), or higher
- 3) A college transcript upon completion of the semester
- 4) Official proof of enrollment and registration detailing your semester class credits from the school the applicant plans to attend.

- 5) A 'change of degree' form and a new letter of personal goals, when changing majors
- 6) Report any early departure from the school or college
- 7) In the event the student does not enter or complete the term, any unused portion of the scholarship award must be refunded immediately to the Chitina Native Corporation.
- 8) The Chitina Native Corporation has the right to ask for reimbursement. The student will then be required to begin payment six months after their departure from the educational institution.

Any infractions of the scholarship requirements may result in the revocation of the scholarship award and ineligibility for further assistance from the Corporation.

The Chitina Native Corporation Board of Directors has the discretion to discontinue this program at any time.

## **SECTION 5**

**NO LATE OR INCOMPLETE SUBMISSIONS WILL BE ACCEPTED.**

**If the application is not complete, scholarship awards cannot be issued until the Corporation receives all items detailed above.**

**All scholarship awards will be sent to the college the applicant is enrolled.**

**Send the application via mail; do not fax or e-mail them. Make sure the post office postmarks (cancels your stamp) on or before the deadline. Make sure the application sections are all completed. Be sure to sign the application. Send your application and all other items in one envelope to:**

**Chitina Native Corporation  
P.O. Box 3  
Chitina, AK 99566**

## **Section 6**

### **Disbursement of funds**

**Scholarship checks are disbursed by CNC directly to the scholarship recipient's college or university.**

### APPLICATION POSTMARKED DEADLINES

Fall Scholarship..... July 15<sup>th</sup>  
Spring Scholarship ..... December 15<sup>th</sup>